

Hitchcock County School
APPLICATION FOR EMPLOYMENT
CERTIFIED STAFF
312 W. 3rd St. Trenton Nebraska, 69044 1-308-334-5575

Applicants Full Name _____
(Last name) (First) (MI) (Maiden)

Mailing Address _____
(Street) (City) (ST) (Zip)

Telephone Numbers (home) _____ (business) _____

Do you hold a valid Nebraska Teaching Certificate? _____ Yes _____ No

Type of Certificate and Expiration _____

Are you a U.S. Citizen? _____ Yes _____ No

Position for which you are applying _____

Applicant Job Application Acknowledgments

1. I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, termination.
2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.
3. I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from your doing so.
4. I authorize you to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation, and I release you from all liability for any damages that may result from your doing so.

Signature of Applicant

Date

Hitchcock County Schools does not discriminate on the basis of sex, race, color, national origin, disability, or age in admission or access to or treatment or employment in, its programs or activities. Any questions regarding compliance with Title VI, Title IX, or Section 504 may be directed to the Superintendent of Schools, who can be reached at 312 W. 3rd St. Trenton Nebraska, 69044 or calling 308.334.5575. Concerns may also be addressed by contacting the Assistant Secretary for Civil Rights, U.S. Department of Education.

All sections of this page must be completed entirely.

ACADEMIC PREPARATION

INSTRUCTIONS: Include all college and university preparation. Express college credits in semester hours.

School or Institution Name and Location	Dates Attended	Major	Semester Hours	Minor	Semester Hours	Degree or Diploma

STUDENT TEACHING (For inexperienced Teachers Only)

Dates	Grade or Subjects Taught	Name and School Address of Supervising Teacher	Semester Hours Earned

TEACHING EXPERIENCE (Most Recent Position First)

Dates	Full or Part Time	Grade or Subject	Salary	Name of Principal/Supervisor

EXPERIENCE OTHER THAN TEACHING

Dates	Type of Work	Location	Name & Address of Employer

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PROFESSIONAL REFERENCES

List Persons who you are willing to have contacted for confidential recommendations.
If you are presently teaching, include your supervisors.

Name	Present Complete Address And Phone Number	Position at Present

OTHER INFORMATION

1. List any extra-curricular activities that you are willing to direct and previous experience: _____

2. List college activities engaged in, and any honors received before or since graduation: _____

3. An interview is required for employment. Are you willing to come to Trenton for an interview at your own expense? If yes, indicate convenient dates. _____

4. If offered and conditions prove satisfactory, have you any plans which would prevent your teaching in this district at least 3 years? _____

5. List professional organizations to which you belong. _____

6. What special strengths, talents and/or unique qualities do you possess which might be useful in your employment. _____

CONCLUDING QUESTIONS

Please answer the following questions in your own handwriting.

Why do you want to teach in the Hitchcock County Schools?

What about your teaching is most rewarding to you?

What approaches do you find to be most effective in motivating students?

What do you want to accomplish as a teacher?

This professional application is only one part of your applicant file.
To complete your applicant file the following additional items need to be provided:
transcripts, 3 letters of recommendation, and your teaching certificate. Feel free to attach your personal resume.